Sub
S.C Committee having
Men more immediate
Women care of School

1904–1907

YEARLY MEETING OF FRIENDS
FOR NEW ENGLAND

Records
of the Committee having the more
immediate care of the School.

MB
No. 10061
12
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YEARLY MEETING OF FRIENDS
FOR NEW ENGLAND

1904-3-16. At a meeting of the Executive Board of the Friends' School Committee held at the School in Providence, Charles Sisson was appointed temporary Chairman, and Susan Peckham temporary Secretary.

Adjourned to meet at the call of the Chairman.

1904-4-20. At a meeting of the Executive Board of the Friends' School Committee held at Providence,- were present- Charles Sisson, James D. Chace,- S. Caroline Tobey,- Sarah Marble,- and Susan Peckham representing Friends School: Prof. Poland and Prof. Gardiner representing the University School Corporation; and the Principal Dr. Seth K. Gifford, ex-officio. Charles Sisson was appointed chairman and Susan Peckham, Secretary.

Voted,— To make the following recommendations to the large committee, viz.

over

1904-4-20 First: To make separate provision for boys between 8 and 12 years, with necessary increase of charge.

Second: To consider the advisibility of giving Dr. Gifford authority to arrange for placing a number of the larger boys in a Master's House, with an increased charge.

Third: To provide accommodations for a junior boys' School.

Fourth: That the next school year begin 9 Mo. (Sept.) 21st.

Fifth: To purchase the five pianos now in use at the School.

Susan Peckham, - Charles Sisson, - James H. Chace, and Sarah Marble, together with Dr. Gifford, were appointed a committee to make a thorough inspection of the boys' and the girls' dormitories, recitation-rooms, etc., in order to report, on the authority of this committee, to the large committee what repairs and renewals are necessary

1904-4-20- Prof. Poland and Sarah Marble were appointed a committee to assist Dr. Gifford in the arrangement of a course of study.

Adjourned:

Susan Peckham, Secretary

1904-5-9- At a meeting of the Executive Board of the Friends' School Committe held at the School in Providence, were present Dr. Seth K. Gifford, (ex-officio), - Charles Sisson, - James H. Chace, - Sarah Marble, - Susan Peckham, - and Prof. Gardiner.

Dr. Gifford reported for the committee of inspection; and after due consideration of the points presented, it was decided to make the following recommendations to the large committee:

First, - The re-seating of the boys' school-room at the probable cost of about - $450 or $500.

Second, - The repairing of the ceiling

1904-5-9- in the same room.

Third,- That new floors and new black-boards be placed in class-rooms where needed.

Fourth,- Such re-construction of all the plumbing as will secure good sanitary conditions.

Fifth,- The extension of the sheathing of the walls in the corridors, and the laying of some new floors in boys' dormitories,- possibly twenty-six in number.

Sixth,- Repairing the walls and ceilings of the dormitories in such a way as to make them attractive.

Seventh,- Re-furnishing the dormitories as far as may be necessary.

Eighth,- Re-placing the old lockers in the basement with suitable ones.

Ninth,- Enlargeing the windows in the basement under the boys' school-room, which basement may be used as a rainy day play-room.

Tenth,- The expediency of making

1904-5-9- provision for a younger class of boys, both boarding and day scholars: such provision to include an improved entrance to the boys' school-room, which will at the same time improve the western approach to our present building.

Decided,- To endorse the course of study presented by the committee appointed at our last meeting for that purpose.

Adjourned:

Susan Peckham, Secretary.

1904-6-? At a meeting of the Executive Board of the Moses Brown School Committee held at the School 6 mo. 1904, were present Charles Sisson, James H. Chace, Sarah Marble, Susan Peckham and Professor Gardiner, with the Principal, Dr. Gifford.

The following list of appointments of officers and instructors was presented by Dr. Gifford and approved by the committee.

over

1904-6-? Frank H. Elmer...

Mathematics & Governor... $1300

Allen W. Hecks...

Manual Training $700

Mary Abbie Wheeler...

Preceptress... $800?

Frances E. Wheeler...

English Branches... $500

Irene P. Flattery...

English and History... $530

Thomas J. Battey...

Natural Science $1150 (with home)

Charles R. Jacob

Modern Languages... $1500

Sophia L. Pitman...

Drawing & Painting... $750

Eliza D. Gardiner

Assistant in Drawing & Painting... $250

Mary Hainesworth...

Preparatory Department... $400

Susan S. Moore...

English Grammar... $80

G. D. Read - M. D.... $312

1904-6-?. W. S. Learned . . .
Senior Master, Greek & History . . $1300
with board for himself & wife.
Harry A. Dominovitch . . .
Latin & English . . . $900
Samuel C. Withers
Political Scince & Director of Gymnasium . . . $800
Bertha M. Bell
Girls' Gymnasium . . . $400
Clara G. Bacon
Principal of Lower School . . . $800
with board.

Appointments to be made -
Teacher of Mathematics
Secretary
Substitute in Junior Department

Meeting adjourned

Susan Cuthbert, Secretary

1904-9-20- At a meeting of the Executive Board of the Moses Brown School held at the School 9 Mo. 20th. 1904, were present five members: viz. Charles Sisson. James D. Chace. Sarah Marble, Susan Peckham and Prof. Gardiner, with the Principal. Dr. Gifford.

The following additional appointments were presented by Dr. Gifford and were approved by the Committee: viz.

Edmund D. Starbuck...

Higher Mathematics...$1000 - with house for himself & wife.

Mathilde K. Glauner...

Intermediate & Primary Grades..$600

John A. Mason...

Instrumental Music

Caroline E. Ballou

Assistant in Music

Dr. Gifford introduced the subject of the use of the three tennis-courts which have been at the service of the Hope Street High School for several years, and he was

1904-9-20- authorized to arrange at his discretion with the Hope St. School for their continued use of one of these courts during the current school year, with the understanding that at the end of the year the whole tract should revert to us.

Meeting adjourned

Susan Peckham, Sec'y-

1904-10-10-

At a meeting of the Executive Board of the Moses Brown School held at the School 10 Mo. 10th, 1904 were present five members, viz: Charles Sisson, James A. Chace, Sarah Marble, Prof. Delabarre and Susan Peckham with Dr. Gifford ~~by-phone~~.

The following additional names of instructors were presented by Dr. Gifford and approved by this committee. viz-

over

10-10-1904 Instructor in French in the Lower School, and in one class in the Upper School — Adèle Randall-Lawton at $5 a week

Instructor in singing in both Schools, Emma M. Schott $100.

Wilbour R. Thomas of Indiana, a graduate of the University of Kansas, has the care of the religious instruction in the School.

All of the faculty with the exception of Thomas J. Batty, Charles K. Jacob, Mathilde Glamer, and the instructors in music are residents of the School.

A student of the Senior Class of Brown University is at the School every day for an hour or more to superintend the sports of the boys of the Lower School.

A report covering the meetings of the committee since 5 mo. 9th., and including all the appointments made, was read and approved, and the Secretary was authorized to present the same to the general committee at its meeting the day following.

Susan Peckham
Secretary

HENRY B. GARDNER
54 STIMSON AVENUE.

PROVIDENCE, R. I., Nov. 1, 1904.

Professor H. N. Gifford,

Providence, R. I.

My dear Professor Gifford:-

The following have been elected as the permanent members to represent the University School on the joint governing board of the Moses Brown School:- Mr. Peeler Edwards, 15 Adelphi Avenue; Mr. A. O. Matteson, 115 Prospect Street; Professor E. J. Delabarre, 9 Arlington Avenue.

I have not Miss Peckham's address. May I therefore trouble you to send this announcement to her as the secretary of the committee?

Very truly yours,

Henry B. Gardner

At a joint session of the
Planning Board and the
Board of Education
held [illegible]

The plan of organization
between the Union Free
School & the Kenmore Schools
was duly considered and
it was decided not to
recommend any change
at this time.

Daniel E. Pendleton
Chairman

Report of the Executive Board
of the Moses Brown School
rendered 10 Mo. 11th. 1904.

Since our last report our committee has held three meetings, at the first of which were present four representatives of the Moses Brown School, and two of the University School; at the second, four of the Moses Brown School, and one of the University School; at the third, held yesterday, were present four from the Moses Brown School, and one from the University School.

The principal subject which has claimed our attention has been the consideration of the appointment of officers and teachers as presented by Dr. Gifford. These have all been approved by this committee, and are as follows: viz.

W. S. Learned, Senior Master, Greek & History.
Edmund D. Searles - Mathematics -
Frank H. Elmke - Mathematics (Governor)
Thomas J. Battey - Science -
Charles R. Jacob - French & German

over

1904-10-11 Harry A. Domincovitch - Latin & English
Samuel C. Withers -
Gymnasium & Political Science
Allen W. Weeks - Manual Training -
Mary Abbie Wheeler -
Preceptress - English Branches
Sophia L. Pitman - Drawing & Painting
Irene P. Flaherty - English & History
Frances E. Wheeler - English Branches
Clara G. Bacon - Principal of Lower School
Mary Hamsworth - Intermediate & Primary
Eliza D. Gardiner -
Assistant in Drawing & Painting
Susan S. Moore - English Grammar -
Dr. G. D. Reed -
Bertha M. Bell -
Girls' Gymnasium & Physiology
Mathilda K. Glauner
Intermediate & Primary
John D. Mason
Choral & Instrumental Music
Caroline E. Ballou - Assistant in Music
Adile Randall Lawton - Instructor in

French in Lower School and in one class in the Upper School.

Emma M. Schott - Instructor in Singing in both Schools.

A student of the Senior Class at Brown University is at the School every day for an hour or more to superintend the sports of the boys of the Lower School.

Wilbour K. Thomas of Indiana, a graduate of the University of Kansas, has the care of the religious instruction in the School.

All of the faculty with the exception of Thomas J. Batty and Charles R. Jacob, and Mathilde K. Glamm and the instructors in music are residents of the School.

We have watched with much interest the opening and organizing of the School under its new Principal, and we feel confident that he has its best interests at heart, and that he has been wise in his choice of teachers, so far as we are able to judge, and in his plans for the conduct of the School. Whatever changes have

1904-10-11 been made will, we think, prove to be for the benefit of all. Dr. Gifford and his wife have devoted themselves during the whole summer to making and carrying out these plans and improvements, and they claim our sincere appreciation and our hearty sympathy and support.

An interesting feature of the daily programme of the School is the short-period of devotion observed by the whole upper School in the middle of the morning, at an hour which makes it possible for all to attend. This furnishes a brief relaxation of an elevating character from the tension of study and recitation. The meeting which has been held heretofore on Wednesday morning is now held on Wednesday evening.

Authorized to be presented to the General Committee by the Executive Board.

Susan Peckham, Secretary

1905-1-30-

At a meeting of the Executive Board of the Moses Brown School held 1 Mo. 30th. 1905, were present Charles Sisson, A. Chalkley Collins, S. Caroline Tobey, Prof. Delabarre, Mr. Seber Edwards, and Susan Peckham, with the Principal, Dr. Gifford, ex-officio.

Since our last meeting the Secretary has been informed of the election of the following permanent members to represent the University School on our joint governing Board: Mr. Seber Edwards,
Mr. Archibald C. Matteson and
Prof. Delabarre.

Report was made that the extension of the heating plant has been completed and is working to great satisfaction. Also that the new building for the Lower School is practically completed, and will probably be ready for occupancy in the course of a week or two.

The subject of advertising was

1905-1-30 discussed, also courses of study. It was decided that the best policy for the School to pursue was to furnish a course of study which would demand hard work and stiff examinations.

Dr. Gifford stated that the tuition fees do not pay the salaries of the teachers. Parents should be urged to give their children a longer time if necessary for the completion of their courses of study.

The question of how to increase the number of scholars was discussed, and the necessity of making people acquainted with the School.

The members of the University Corporation Committee stated that they proposed to make an effort to raise a fund for the benefit of the School.

Meeting adjourned

Susan Peckham, Secretary.

1905-6-8.

At a meeting of the Executive Board of the Moses Brown School held 5 Mo. 8th. 1905, were present- Charles Evans, James E. Chace, Sarah Marble, S. Caroline Tobey, Prof. Delabarre and Susan Peckham, with the Principal, Dr. Gifford, ex-officio.

Dr. Gifford presented a list of appointments of instructors for the coming school year. These appointments, with proposed salaries, were approved by the committee. The question of an advance in rates of tuition was carefully considered, and was finally left in the hands of the Principal, to present, as he thought best to the general committee.

Meeting adjourned

Susan Peckham, Secretary

1905-5-9 Report of the Executive Board of the Moses Brown School presented 5 mo. 9th. 1905.

At a meeting of the Board held 5 mo. 8th. 1905. Dr. Gifford was present with six members of our Board; five representing the Moses Brown School, and one, the University School Corporation.

Dr. Gifford presented a list of appointments of instructors for the coming school year. These appointments with proposed salaries were approved by the committee.

Many points of interest have claimed the attention of our committee at this, and at our previous meeting 4 mo. 30th., when six members were present with the Principal, ex-officio: the subject of advertising, - courses of study, - ways of increasing the enrollment; - securing the interest and co-operation of parents, and the interest of the general

public by making them better acquainted with the School.

The members of the University School Corporation have not lost sight of their plan of trying to raise a fund for the benefit of the School.

The question of an advance in rates of tuition was carefully considered, and finally left in the hands of the Principal to present, as he thought best, to the general committee.

On behalf of the Committee

Simon Peckham

Secretary.

1906 - 2 Mo. 1st.

At a meeting of the Executive Board of the Moses Brown School held 2 mo. 1st. 1906, were present Mr. Seeber Edwards, Mr. A. C. Mattison, James D. Chace, Charles Sisson, Susan Peckham with the principal, Dr. Gifford.

Charles Sisson was appointed Chairman, and Susan Peckham was re-appointed Secretary.

Excuse for absence was received from Sarah Marble Hudd, and from Prof. Delabarre.

Dr. Gifford received the improvements which had been made during the past year: viz. brick addition for lavatory $300.; two new lavatories on the girls' side; some renewed electric lighting in boys' school-room; metal ceiling in boys' school-room, and in two class-rooms; slate black-boards in several class rooms; carpenter's work in boys' school-room and dormitories - floors and doors; mason work; all west end painted; girls' school-room painted, dormitories papered; screens on north side; fences removed; concrete walks; some grading on tennis-court; bowling alley finished; new furniture in dormitories and school-room; — total

amount expended $3500.

Dr. Clifford stated that further improvements were contemplated, pruning trees and grading. Such improvements had been made on the athletic field; measurements had been taken and plans had been made, which would require quite a little grading and would cost $500. This report of repairs and improvements since our last meeting was accepted. Mr. Whatley and Mr. Edwards spoke a word of counsel in the matter of raising money for the School, but could report little success.

The character of the School was reported as very encouraging, both during the year and at its close.

Report of the Executive Board of the Moses Brown School presented 9mo. 6th. 1906.

At a meeting of the Executive Board of the Moses Brown School held 9mo. 1st. 1906, the Principal Dr. Clifford was present with four members of the Moses Brown Board, and two from the Women's School Corporation: Charles Dillon, & Caroline Tobey.

over

1900. June 1st. James E. Edwards, Mrs. Esther Edwards, and Mrs. A.C. Mattison & Susan Peckham.

Regret was received from Sarah Marble Judd since Prof. Deloache. Charles Dixon was appointed Chairman and Susan Peckham Secretary.

Dr. Gifford received the improvements that had been made during the past year, and mentioned further improvements contemplated, in the matter of planting trees, grading &c.

The character of the School has greatly improved, and the outlook for the future is very encouraging. Number reported in the School 44 girls and 136 boys.

The subject of procuring conveyance for pupils of the lower School was discussed, but this course was not approved.

On behalf of the Executive Board

Susan Peckham

Secretary.

Since our last meeting the following communication was duly received from the Clerk of the Moses Brown School Committee.

"We appoint as an Executive Board for the ensuing year Charles Dixon, Conrad Tillou, Susan Peckham, James D. Crane, Sarah Maria Shedd, and Charles E. Cobb."

From the records of the Moses Brown School Committee.

Signed Daniel P. Mauran, Clerk.

Providence 2 mo. 1st 1856

1906 - 5 mo. 7th. At a meeting of the Executive Board of the Moses Brown School held 5 mo. 7th. 1906, six members were present, viz.

Charles Sisson, Sarah Marble Shedd,
James J. Chace, A. Chalkley Collins,
Arenath Felton, Prof. Delabarre, and Susan Peckham
with the Principal, Dr. Gifford.

Dr. Gifford presented the following changes among the faculty for the coming year:

In place of Frank H. Ehmke, Charles W. Hunt (Brown), Salary $1100.
" " " Samuel C. Withers, Edward S. Connor (Bates) " $800
" " " Nellie F. Cooke, Gertrude Cortland Mills (Toronto) " $600
" " " Bertha M. Bell, Ruth Stewart Arnold (Cambridge) " $600
of two years experience in Sargent's Training School.

Frances E. Wheeler will fill the vacancy left by the resignation of Irene P. Flattery. A teacher is yet to be supplied for Frances E. Wheeler's position. After due consideration of these appointments, based on information given us by Dr. Gifford, the appointments and salaries were approved by the Board. Other teachers remain as last year.

The Board also approved of authorizing the Principal to make such moderate additions to

salaries as special services may seem to call for, and the success of the School may warrant; this addition not to exceed 10% of the estimated profits.

The salary of Edmund D. Searles has been raised from $1000 to $1300 in consideration of his not living in the School building.

The salary of Harry L. Dominecovitch has been raised from $1000 to $1200.

" " " Frances E. Wheeler from $500 to $550

" " " Eliza D. Gardner " $250 to $300

" " " Beulah E. Thurber of the Lower School " $400 to $450

Meeting adjourned

Susan Peckham, Secretary

1906-10 Mo. 23rd. A meeting of the Executive Board was called for 10 Mo. 23rd., but there being no quorum the meeting was adjourned until 10 Mo. 25th., at the same hour, 8 P.M.

Present:- Charles Sisson, Wm. A. C. Matteson and Susan Peckham, with the Principal, Dr. Seth K. Gifford.

Susan Peckham, Secretary

1906-10 23 At a meeting of the Executive Board of the Moses Brown School held October 25th. 1906 [illegible] were present: Charles Sisson, James A. Brace, Charles E. Cook Mr. Seaver Edwards, Pres. Secretary Mr. A. C. Matteson, and Susan Wickham with the Principal, Dr. Seth K. Gifford.

Dr. Gifford presented the following changes in appointments: J. Burton Kip (Harmonia) in place of Edward S. Conner as reported at our meeting, fifth month seventh, at a salary of $700~

Jeanette E. Platt takes the place in the Lower School vacancy occupied by Frances E. Wheeler. Salary $500~ and two additional appointments: Maud Hersey, who is to have charge of the little boys in the boarding department; and Robert S. Schoonmaker, who will have charge of them in the hours of recreation out of door. Salary $600. $600

These appointments and salaries were approved by the Board. The present enrollment of the School is 187.

Dr. Gifford then presented the claims of the swimming pool, stating that it would require an outlay of about $3000 to put it in satisfactory

working order. Plans were examined, and an earnest discussion entered into as to the possibility of raising the necessary funds. No decision being reached, a meeting of the Committee was appointed for 11 Mo. 7th. at 8 P. M., for further discussion of the subject.

Meeting then adjourned

Susan Peckham, Secretary.

1906 11-7th. At a meeting of the Executive Board of the Moses Brown School held 11 mo 7th, 06 four members were present: Charles Sisson Prof. Delabarre, Mr. Seber Edwards and Susa Peckham with the Principal, Dr. Seth. T. Gifford. There being no quorum no business could be transacted, and the meeting was adjourned to convene at the call of the Chairman.

Susan Peckham, Secretary

1907-1-24 At a meeting of the Executive Board of the Moses Brown School were present Charles Sisson, Sarah Noble Judd, Rebecca Tefft, Susan Peckham,

over

1907 1st Mr. Silver Edwards, with the Principal Dr. Gifford.
No business was transacted, and the
meeting adjourned.
Susan Peddrew, Secretary

Report of the Executive Board of the
Moses Brown School
presented 2 month 3d. 1907.

Since its last report, the Executive Board has met three times. At the first meeting three of the members representing the University School Corporation were present: at the second meeting, two of those members were present and at the last, only one. Of our own members were present four, two, and four respectively.

The subjects presented were the raising of the necessary funds to complete the swimming pool, and a few changes among the teachers. These changes are as follows: J. Burton Kip in place of Edward S. Connor,

as reported at our meeting in June month 1906;
and Jeanette E. Platt who takes the place in the
Lower School formerly occupied by Frances E. Wheeler.
Two new appointments were reported:
Maud Hersey, who is to have charge of the little
boys within doors, in the boarding department,
and Robert S. Schoolmaker who will have
charge of them in the hour of recreation,
out-of-doors. These appointments were all approved.

The claims of the swimming pool have been
presented at each meeting, and plans have been
examined and estimates given, but the necessary
funds not being yet secured, no definite steps
were taken with regard to it.

Respectfully submitted
on behalf of the Committee
Susan Parkman, Secretary

1907-5-23

At a meeting of the Epecutive Board of the Moses Brown School held 5 Mo. 23rd. 1907, four members were present: Charles Sisson, Sarah Marble Shedd, Asenath Tellow, and Susan Rob[illegible], with the Principal, Dr. Seth K. Gifford.

Dr. Gifford reported the following changes in teachers and salaries: viz.

To Charles W. Hunt, $200 additional salary.
" Charles R. Jacob, $100 " "
" Edmund D. Searle $100 " "
" Harry A. Dominicovich $100 " "
or $200 conditionally
To Gertrude C. Mills, $30 additional salary.
" Frances E. Wheeler, $30 " "
" Clara G. Bacon, $100 " "
" Robert S. Schoonmaker $100 " "

Jeanette D. Birdsall, at a salary of $300. has been selected as teacher in the primary grades of the Lower School, in place of Beulah Evelyn Thurber, resigned.

J. Burton Rip has resigned, but his successor has not been chosen.

The matter of determining the Salary of Mary Amy Giffnd as Principal of the Girls' Department having been referred to this committee we are united on the sum of $800 for the ensuing year.

This committee authorizes Dr. Giffnd to make the necessary arrangements for the presentation and acceptance of the Theodate Lang Memorial Gate on the 14th. day of the sixth month.

Meeting then adjourned,
Susan Fairham, Secretary.

1907-10-2.

At a meeting of the Executive Board of the Moses Brown School held 10 Mo. 2nd. 1907, four members were present, with the Principal, Dr. Seth K. Giffnd.

Dr. Giffnd informed us of the resignation of Gertrude C. Mills as preceptress of the Girls' Department, and of the proposed appointment of Frances E. Wheeler to fill the place with a salary of $700—
— also of the selection of Lydia P. Foss (not a Friend)

to fill the vacancy thus made, with a salary of $450.

Oliver S. Schoonmaker had been appointed Physical Director in place of J. Burton Dilg, resigned, with a salary of $900. and Gertrude Green to take the place in the Lower School left vacant by the resignation of Jeannette Platt with a salary of $700. It was voted to approve these appointments and proposed salaries.

Susan Peckham Secretary

Report of the Executive Board of the Moses Brown School presented 10 month 8th, 1907.

Since our last report the Executive Board has held two meetings; on the 23rd. of the Fifth Month, and on the 2nd. of the Sixth Mont.

At both of these meetings four of the six members of the Board have been present, together with the Principal, Dr. Gifford.

The following changes among the teachers are reported:

Jeanette D. Birdsall as teacher in the primary grades of the Lower School, in place of Beulah Evelyn Thurber, resigned.

Gertrude E. Mills having resigned, Frances E. Wheeler has been appointed in her stead as Preceptress; and Lydia P. Foss will take in part the position of Frances E. Wheeler in the Upper School.

Oliver S. Schoonmaker becomes Physical Director in place of J. Burton Dix, resigned; and Gertrude — Green takes the position of Jeanette Platt (resigned) in the Lower School.

These appointments were all approved by the Committee

Respectfully submitted
Susan Peckham, Secretary

Providence, R. I. 10 Mo. 8th, 1907.